

## Submission Guidelines and Style Guide for the *Cahiers d'Extrême-Asie* (CEA)

*Cahiers d'Extrême-Asie* is an academic journal dedicated to the history and religions of East Asia, published in English and French by the EFEO (French School of Asian Studies) Kyoto research Centre. It is a non-profit journal, published on French public funds allocated by the French Ministry of Research. Authors are not remunerated.

The journal has been published since 1985 and appears annually. There is a printed version and an online version (in open access on Persée website and in paying access on JSTOR website). The online version is available one year after publication. A PDF of the article is provided to authors as an offprint.

The issue will be preceded by a **general introduction written by the guest editors**, and a **short preface ("To Our Readers") written by the editorial coordinator**.

The issue may also include **varia articles** and **book reviews**.

\*\*\*For further information, contact the editor-in-chief: [Christophe.Marquet@efeo.net](mailto:Christophe.Marquet@efeo.net).\*\*\*

### A. Submission

- All articles will be peer reviewed anonymously. Requests for corrections or amendments may be made by the editors after the peer review.

- Text of the article
  - The file can be in .doc or .docx format.
  - Text length should be between **8,000 and 12,000 words**, including footnotes.
- Title and abstract of the article in English and French
  - All of which are to be printed on the first page of the article, with the English and French abstracts within 200 words each.
- Author's biography (within 200 words) including her or his affiliation, main publications, and current projects
- Images or documents, if any, used in the article
  - They should be put together in a folder, separate from the text file.
  - Resolution of each image has to be above 300 DPI.
  - Images will be printed grayscale, unless colored ones are permitted by the editors.
  - Copyright clearance has to be obtained on the author's part.

### B. Style

You are recommended to consult the *Chicago Manual of Style*, which the CEA uses.

#### 1/ Subheads.

Titles of sections are given in boldface, while those of subsections in italics.

## **2/ Footnotes**

All notes are to be printed on each page as footnotes, and numbered consecutively through the article. But a note to the entire article or an acknowledgment should refer to the title of the article or the author's name as unnumbered "note \*."

## **3/ Citations**

As a rule, all bibliographical references should be made in footnotes (i.e., there should be no "Bibliography" section at the end of an article).

(a) At the first occurrence, therefore, should full bibliographical information be given:

- full name of author(s)/editor(s);
- full title of the work including subtitle;
- editor(s)/compiler(s)/translator(s) in addition to the author(s)/editor(s) first mentioned;
- edition other than the first; volume number;
- series title with volume number within the series;
- city, publisher, and date; page number(s);
- URL for Internet sources.

The following are some examples:

### **Books**

James George Frazer, *The Golden Bough: A Study of Magic and Religion*, pt. 1, *The Magic Art and the Evolution of Kings*, vol. 1, 3rd ed. (London: Macmillan, 1920), 52–54, 174–214.

Yuasa Yasuo, *The Body: Toward an Eastern Mind-Body Theory*, ed. Thomas P. Kasulis, trans. Nagatomo Shigenori and Thomas P. Kasulis (Albany: State University of New York Press, 1987), 45–46.

\* The en dash, not a hyphen, is used for inclusive numbers (e.g., "45–46").

### **Chapters of a Book**

Federica Venturi, "On Reconciling Buddhism and Violence: An Example from the Tibetan Army of the Ganden Phodrang," in *Wind Horses: Tibetan, Himalayan and Mongolian Studies / I cavalli del vento: Studi tibetani, himalayani e mongoli*, ed. Andrea Drocco et al., *Series Minor* 88 (Naples: Università degli Studi di Napoli "L'Orientale," 2019), 553–68.

\* It should be noted that the title of the book precedes the name of its editor(s).

\* For more than three authors/editors, the name of the first author/editor is followed by "et al."

### **Articles**

Wang Chuan 王川, "Xizang Changdu diqu jinxiandai jingji fazhan huanman yuanyin shixi" 西藏昌都地區近現代經濟發展緩慢原因試析 [A study of the causes for slow development of the Chamdo economy in modern and contemporary periods], *Guizhou minzu yanjiu* 貴州民族研究 26, no. 2 (2006): 101.

\* An English translation of the title can be added in brackets, but not capitalized as usual English titles.

### **Unpublished Material**

John A. Ardussi, "Bhutan before the British: A Historical Study" (PhD diss., Australian National University, 1977), 230–32.

Mira Johnson, Ann L. Swartz, and Elizabeth J. Tisdell, "An Irish Spiritual Pilgrimage and the Potential for Transformation" (paper presented at Adult Education Research Conference, Sacramento, CA, 2010), <https://newprairiepress.org/aerc/2010/papers/36> (accessed September 16, 2021).

(b) At its subsequent occurrences should the reference be shortened:

- family name of author(s)/editor(s);
- main title of the work;
- page numbers.

For example,

Frazer, *The Magic Art and the Evolution of Kings*, vol. 1, 222.

Yuasa, *The Body*, 66.

Venturi, "On Reconciling Buddhism and Violence," 554.

Wang Chuan, "Xizang Changdu diqu jinxiandai jingji fazhan huanman yuanyin shixi," 98.

\* Chinese and Korean names can be given fully even in a shortened form.

\* When page numbers directly follow the title, a colon is not be used between them.

Ardussi, "Bhutan before the British," 149.

Johnson, Swartz, and Tisdell, "An Irish Spiritual Pilgrimage and the Potential for Transformation."

## **4/ Captions**

Captions are to be placed where it should be in the text file, and numbered consecutively through the entire article.

## **5/ Non-Western Languages**

(a) Transcription of Chinese and Japanese

Follow the pinyin for Chinese and the Hepburn romanization for Japanese.

(b) Chinese Characters: Hanzi / Kanji

Traditional or simplified, their use should be consistent through the article.

(c) Transcription and transliteration of Tibetan

- Tibetan names and terms are to be presented according to an "adapted" version of THL Simplified Phonetic Transcription of Standard Tibetan:

<https://www.thlib.org/reference/transliteration/#!essay=/thl/phonetics/all/>

- By “adapted,” it is suggested to use the transcription that is most established, and better searched by Internet search engines like Google. Ex.: THL transcription for *rDzogs chen* is Dzokchen. But Dzogchen with a “g” is more established and is thus preferable. This is to facilitate the online referencing of our articles (especially their titles).
- Then, the first occurrence such a name or term is presented, the transliterated Tibetan must also be provided in parentheses (and in italics and with no capitals) according to the Wylie system. Ex.: Jigme Lingpa (*'jigs med gling pa*, 1730-1798). The guest editors may also ultimately make suggestions to ensure the coherence of the phonetic transcription of the whole volume.
- Titles of Tibetan works must be transliterated according to the Wylie system. In the main text of the article, it is suggested to offer also an English translation of the Tibetan titles, with italics. Ex.: *The Treasury of Spiritual Instructions* (*Gdams ngag mdzod*). Further information may be given later in order to harmonize bibliographical references.
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